



# Khulna Agricultural University

Temporary Office: House No # 200 (1<sup>st</sup> phase), Road No # 12, Sonadanga R/A, Khulna-9100

[www.kau.ac.bd](http://www.kau.ac.bd)

Ref: KAU/Reg.Off./Admin-3/P.File(Staff-264)/2022/1126

Date: 31-07-2025

## Office Order

The authority of the Khulna Agricultural University, Khulna, is pleased to grant Mr. ABDUR RAHIM, LAB TECHNICIAN, PHYSIOLOGY DEPARTMENT, KAU, 46 (forty-six) days Ex-Bangladesh leave (Earned Leave) with effect from 03-08-2025 to 18-09-2025 to visit India for his daughter's treatment purpose.

Relating to this visit, the following terms and conditions will be applied:

- The period will be treated as Ex-Bangladesh leave (Earned Leave) on full average pay.
- During the period, his salary and allowances will be paid in Bangladeshi currency as usual manner.
- KAU or the Government of the People's Republic of Bangladesh will not bear any financial liability either in local or foreign currency in this regard.
- After returning, he must join KAU immediately on the due date as per usual norms/Practice.

By order of the Honorable Vice-Chancellor

  
31/7/25

Md. Rezaul Islam  
Registrar (In Charge)  
Khulna Agricultural University  
Cell: +8801309-000313

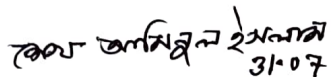
Mr. Abdur Rahim  
Lab Technician, Physiology Department,  
Khulna Agricultural University, Khulna

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Date: 31-07-2025

### Copy forwarded for information and necessary action to:

- The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- Assistant High Commissioner, Regional Consulate of the High Commission of India, Khulna, Bangladesh.
- High Commissioner of India, Dhaka, Bangladesh.
- Mr. Abdur Rahim, Lab Technician, Physiology Department, Khulna Agricultural University, Khulna.
- Md. Al Mamun, Lab Attendant, Physiology Department, Khulna Agricultural University, Khulna. (With a request to perform routine duty)
- ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- PS to VC (In Charge), Khulna Agricultural University, Khulna.
- PA to Treasurer, Khulna Agricultural University, Khulna.
- Office copy.

  
31.07.25

Sheikh Aminul Islam  
Section Officer  
Admin-3  
Khulna Agricultural University, Khulna