



# Khulna Agricultural University

Temporary Office: House No # 200 (1<sup>st</sup> phase), Road No #12, Sonadanga R/A, Khulna-9100

Ref: KAU/Reg. Off./Admin-2/P. File (Teacher-76)/2020/612

Date: 14-05-25

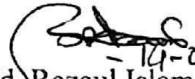
## Office Order

The Authority of the Khulna Agricultural University (KAU), Khulna is pleased to grant Ishrat Khan, Lecturer, Department of Computer Science and Engineering, Faculty of Agricultural Engineering and Technology, KAU, 62 (Sixty Two) days earned leave with effect from 21-05-2025 to 21-07-2025 to visit The USA to meet her husband with the following terms and conditions:

- (a) The period will be treated as ex-Bangladesh leave on full average pay.
- (b) During this period, her salary and allowances will be paid in Bangladeshi currency as usual.
- (c) KAU or the Government of the People's Republic of Bangladesh will not bear any financial costs in this regard.
- (d) She must join KAU immediately following the expiry of the leave period.

By order of the Vice-Chancellor

Ishrat Khan  
Lecturer  
Department of Computer Science and Engineering,  
Faculty of Agricultural Engineering and Technology  
Khulna Agricultural University, Khulna.


  
Md. Rezaul Islam  
Registrar (In-Charge)  
Khulna Agricultural University  
Cell- +8801309000313

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Copy forwarded for information and necessary action to:

- 1) The Secretary, Secondary and Higher Education Division, Ministry of Education, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 2) The Secretary, Ministry of Foreign Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 3) The Secretary, Ministry of Home Affairs, The Government of the People's Republic of Bangladesh, Bangladesh Secretariat, Dhaka.
- 4) Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
- 5) Honourable Ambassador, The US Embassy, Dhaka, Bangladesh.
- 6) Dean, Faculty of Agricultural Engineering and Technology, KAU, Khulna.
- 7) ICT Section, Khulna Agricultural University, Khulna. (With upload request on the university website)
- 8) PS to VC, Khulna Agricultural University, Khulna.
- 9) PA to Treasurer, Khulna Agricultural University, Khulna.
- 10) Office copy.

  
Sharmin Parvin  
Section Officer (Section-2)  
Khulna Agricultural University